

OCAKTAŞ İNŞAAT TAAHHÜT EMLAK KOM. TURİZM VE TİCARET LTD ŞTİ.
DATA SUBJECT APPLICATION FORM
WITHIN THE SCOPE OF LAW NO. 6698 ON THE PROTECTION OF PERSONAL
DATA

Pursuant to Law No. 6698 on the Protection of Personal Data (hereinafter referred to as "LPPD"), personal data owners (hereinafter referred to as "Applicant"), who are defined as "data subjects", are granted the following rights according to article 11 of the LPPD.

- To learn whether personal data are processed or not,
- Request information if his personal data has been processed,
- To learn the purpose of personal data processing and whether they are used for intended purposes,
- To know the third parties to whom his personal data is transferred at home or abroad,
- To request the rectification of the incomplete or inaccurate data, if any,
- To request the erasure or destruction of his personal data,
- In case of rectification, deletion or destruction of personal data, to request notification of these operations to third parties to whom his personal data has been transferred,
- To object to the processing, exclusively by automatic means, of his personal data, which leads to an unfavorable consequence for the data subject
- To request compensation for the damage arising from the unlawful processing of his personal data

Pursuant to article 13/1 of the LPPD and the Regulation on the Procedures and Principles of Application to the Data Controller, applications to be made to our Company regarding the abovementioned rights must be submitted in writing or by sending an e-mail to info@ocaktas.com.tr by using the e-mail address previously provided by you to our Company and registered in our systems or by other methods to be determined by the Personal Data Protection Board in the future.

In this context, applications to be made to our Company in writing can be submitted by taking a printout of this form and by choosing one of the following methods.

- Making a personal application to our Company by the Applicant
- Through notary public or by registered letter with return receipt
- By using the e-mail address previously provided by the Applicant to our Company and registered in our systems

The methods for the delivery of written applications to our Company are detailed below.

Application Method	Application Address	Information to be specified in the Application
Application in person (Applicant comes to the application address in person and applies with a document certifying his/her identity)	Çırkan Mah. Atatürk Cad. Konacık Çarşısı No:18/A2 Bodrum-Muğla	"Information Request within the scope of the Law on the Protection of Personal Data" will be written on the envelope.
Notification through notary public	Çırkan Mah. Atatürk Cad. Konacık Çarşısı No:18/A2 Bodrum-Muğla	"Information Request within the scope of the Law on the Protection of Personal Data" will be written on the notification envelope.
Sending e-mails from your e-mail address registered in our company	info@ocaktas.com.tr	"Information Request within the scope of the Law on the Protection of Personal Data" will be written in the subject section of the e-mail message.

Pursuant to article 13/2 of the LPPD, our Company will conclude the request as soon as possible and within thirty days at the latest, depending on the nature of your request. Our responses will be sent to you in writing or electronically.

I- APPLICANT CONTACT INFORMATION

Name :

Surname :

ID Number :

Telephone Number :

E-mail Address :

Address :

II- INFORMATION ABOUT THE RELATIONSHIP WITH THE COMPANY

- Company Employee Customer Other

Dates and subject of contact with the Company:
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III- SPECIFY IN DETAIL YOUR REQUEST WITHIN THE SCOPE LPPD

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IV- SPECIFY THE METHOD BY WHICH YOU WILL RECEIVE THE RESPONSE TO YOUR APPLICATION

- I want it to be sent to my address.
 I want to receive it by hand.
 I want a reply to be sent to my e-mail address registered in your system to which I submitted the form.

(In case of acting/receiving by proxy, a notarized power of attorney or authorization document must have been issued and be attached to this Application Form).

This Application Form has been issued in order to determine your relationship with our Company, to determine your personal data processed by our Company, if any, and to respond to your relevant application accurately and within the legal period. In order to eliminate the legal risks that may arise from unlawful and unfair data sharing and especially to ensure the security of your personal data, our Company reserves the right to request additional documents and information (copy of identity card or driver's license, etc.) for identification and authorization. In the event that the information regarding your requests submitted by you within the scope of the application form is not correct and up-to-date or an unauthorized application is made, our Company does not accept any liability for the requests arising from such incorrect information or unauthorized application.

Name / Surname of the Applicant :

Date of Application :

Signature :